

***MINUTES OF  
FACILITIES PLANNING AND IMPLEMENTATION COMMITTEE***

Tuesday, June 13, 2006, 5:00 p.m.  
Warren Green, 2<sup>nd</sup> Floor Meeting Room  
Hotel Street, Warrenton, Virginia

**Present:**

William Downey, Board of Supervisors  
Richard Robison, Board of Supervisors  
Anthony Hooper, Deputy County Administrator  
Tom Boyer, Deputy Director, General Services  
Kevin Burke, County Attorney  
Maria Del Rosso, Library  
David Flohr, Lt Colonel, Sheriff's Office  
Wanda Mercer, Executive Assistant, General Services  
Larry Miller, Parks & Recreation  
Bryan Tippie, Director, Budget

**Guests:**

Katherine Heritage, Assistant County Administrator  
Ron Mabry, Project Manager, Parks & Recreation  
Micah Meadows, Lieutenant, Sheriff's Office  
Barbara Severin, Library Board  
William Weber, Citizen

Mr. William Downey called the meeting to order at 5:00 p.m. on Tuesday, June 13, 2006.

**APPROVAL OF AGENDA**

The agenda was approved as published.

**APPROVAL OF MINUTES OF THE MAY 9, 2006 MEETING**

The minutes of May 9, 2006 were approved as published.

**WARRENTON FIRE COMPANY / TRANSPORTATION COMPLEX ENTRANCE**

It was reported that the School Division and the Warrenton Volunteer Fire Company have reached a tentative agreement on the Transportation complex entrance. Security for the Sheriff's Department will remain one of the primary objectives as the entry changes are implemented.

**PROJECT REVIEW/UPDATE**

**Library Status Report**

John Barton Payne – The contractor agreed to honor the prices quoted in the bid for longer than the normal 30 day standard. The notice to proceed has not been given yet. Power line

relocations will take place on a Saturday, causing little disruption to surrounding businesses and the Courts. Mr. Boyer and an outside firm will be responsible for project management.

Bealeton Depot – This project is moving forward. Design drawings will be supplied to committee members as they are available.

New Baltimore Project – The final selection for the design architect should be made soon.

### **Parks and Recreation Projects**

Marshall Community Center – The Davis, Carter, Scott issue is near resolution.

Monroe Park – Tren Construction was awarded the contract and plans to begin work next week pending the issuance of the building permit. Tren anticipates the project will be completed in mid-September. SPN will perform the construction management for the project.

Raymond Farm – The feasibility study has been received.

Lord Fairfax Connector Trail – The planner estimated the project to cost \$235,000; however, there is only \$174,000 in grant money available. If the project is bid as gravel, the estimate is \$165,000. It was determined that the project should be bid as gravel with asphalt as an alternate. The bidding should continue moving forward.

Central Sports Complex – Patton, Harris, Rust has resubmitted the site plans with the topography corrections. Survey work has been completed and submitted. Comments and corrections to Phase I should be completed by June 30 in order to meet the grant deadline. Phase II is on hold. Invoices for Patton, Harris, Rust can be processed for payment.

Northern Sports Complex – S.W. Rodgers has minimal staff on site performing stone work. Virginia Department of Transportation (VDOT) reviews continue. Pavilion and amphitheater work should begin shortly. Earth Design has final approval on all color selections. Utility work begins in the next 30 days. Northern Virginia Electric Cooperative (NOVEC) needs to relocate 1 pole.

Northern Pool - Geotechnical work is being performed on various sites for the pool.

### **Project Review – Courthouse / Adult Detention Center (ADC)**

The final completion for the project was May 23, 2006. The Culpeper Street entrance should be reopened by June 16.

Final completion for the ADC was April 27, 2006 with minor items left to complete on the punch list.

Approval was given for Change Order #24-Courthouse in the amount of \$6,916 and for Change Order #25-ADC in the amount of \$13,041. The project is showing a positive balance of \$245,000. There are several items still to be completed from those funds including the replacement of the current walkway between the Courthouse and Warren Green Buildings with brick, the creation of a reception area in the lobby of the Ashby Street entrance and the additional storm water drain needed at the ADC.

### **GENERAL SERVICES PROJECT SUMMARY**

Data Center – Demolition began June 13, 2006. Timeline schedules will be forwarded to committee members.

Old Jail Museum – Water Infiltration – The contractor's paint removal process is being reviewed by SHW.

Warrenton Fauquier Joint Communications Center Upgrade – The 35% drawings have been received. The Sheriff's microwave receiver is scheduled to be relocated to the Alice Jane Childs Building to facilitate the new UPS. The bid is scheduled to be let in mid-July.

### **EVALUATION OF CONTRACTOR PERFORMANCE**

County staff and tenants have performed evaluations for the contractor, sub-contractors, and County personnel involved with the Courthouse and Adult Detention Center project. Once the project has completely finished, letters of commendation should be sent to the contractor as well as sub-contractors who positively contributed to the project.

### **NEW PROJECTS**

Public Safety Building - An RFP has been issued for a public safety building needs assessment.  
Stafford Property – Planning will begin on the Stafford Property.

### **OTHER**

As a result of the Kipps donation to Liberty High School, several contractors are interested in contributing to County and/or School recreation projects.

### **Next FPIC Meeting Date**

There will be no July and August meetings of the Facilities Planning and Implementation Committee. The next meeting is scheduled for September 12, 2006 at 5:00 p.m. A joint meeting with the School Division's Building Committee is scheduled to begin at 6:00 p.m.

With no further business, the meeting adjourned at 5:50 p.m.